

Study Abroad Meeting Minutes - Draft
Friday, December 14, 2018

Attending: Mr. Kerry Loewen (Co-Chair), Ms. Mai Nazif (Interim Co-Chair), Ms. Jeanette Ben Farhat, Ms. Angie Evans, and Ms. Stephanie Jarrett

Guests: Dr. Jane Saldaña-Talley, Interim SRJC VPAA and Assistant Superintendent; Ms. Laura Sparks, Department Chair of Petaluma Earth and Space Science Department; and Dr. Terry Mulcaire, English Department, Instructor of Record (Florence 2018)

Absent: Dr. Modhurima (Rima) DasGupta (sabbatical), Dr. Masanori Imura, Dr. Michelle Hughes Markovics (co-chair, sabbatical), and Dr. Kent Wisniewski

Topic	Discussion
<p>Dr. Jane S Saldaña-Talley and Ms. Laura Sparks</p>	<p>Dr. Jane Saldaña-Talley, Interim Vice President of Academic Affairs/Assistant Superintendent, is encouraged that the new leader of the VPIs is planning a monthly meeting to discuss Study Abroad programs. Previously, vice presidents met only once a year. This new leader would also like to “create a repository of information that is centrally located and accessible to everyone.” She is pleased with this direction.</p> <p>Because of some student challenges this semester, there was a discussion on how to address these situations. Since students are known prior to their departure, one suggestion was having the roster examined by the Computer Emergency Response Team (CERT). This will hopefully identify students who need help in combatting the stressors brought on by overseas learning. These matters also illustrate the need to partner with Student Services. Ms. Stephanie Jarrett, Human Resources and Compliance Manager, is currently working with a CERT team about conducting background checks prior to departure. Students also need more help in registering for courses that are needed to transition back to Santa Rosa Junior College (SRJC).</p> <p>Dr. Saldaña-Talley is also committed to discovering more grant and scholarship opportunities to fund students who are first generation, underserved, and have limited financial means. She applauded selecting Mr. Albert’s Yu, Business Faculty and Instructor of Record for London Fall 2018. She felt that “having a career ed. course was brilliant.”</p> <p>Summer faculty compensation was discussed. The consortium is willing to work with SRJC toward that aim. Raising fees must be an option because there is no internal funding. Deans and department chairs shouldn’t be tasked with such funding after planning their schedules. Even though Ms. Laura Sparks, Department Chair of Petaluma Earth and Space Science Department, is supportive of this program, she spoke of how these kinds of decisions affect morale in her</p>

	<p>department because of potential reduction of stateside teaching sections. Saldaña-Talley offered to assume this funding for now.</p> <p>The committee discussed the possibility of having adjuncts teach during the semester program.</p>
Dr. Terry Mulcaire	<p>Dr. Terry Mulcaire, English Professor and Instructor of Record for Florence 2018, reports a satisfying trip. Admittedly, the small classes may have lent itself to this trip's success. However, he bears witness to an increase in students' anxiety and depression levels. He attributes this to social media eclipsing face-to-face interaction. Ms. Jeanette Ben Farhat, Political Science Instructor, and future Instructor of Record for Florence 2020, asked about WIFI connections. She hopes to offer a hybrid course in Florence in 2020. Dr. Mulcaire answered this wasn't a serious problem. Loewen volunteered that London's WIFI infrastructure was rather spotty in the dorms. This must be addressed before hybrid courses are offered there.</p>
Updates	<p>London Site Visits—Loewen's site visit report has been submitted to the committee for its perusal. Mulcaire asked about impacts of BREXIT. Loewen answered that it is definitely being discussed. He predicted that the impact of BREXIT would probably be felt in two years.</p> <p>Forty-two (42) students have enrolled in the Spring 2019 Florence program.</p> <p>No faculty participated in the flex activity of December 6, 2018.</p>
Previous Minutes	Minutes of Friday, October 12, 2018 were approved.
Faculty Service Area (FSA) clarifications	The committee discussed FSA requirements
Miscellaneous	Nazif consulted with Mulcaire regarding the chart cited below. He said that he would have to further consult with the All Faculty Association union (AFA).
Adjournment	Meeting adjourned at 10:30 am

	Average Course Enrollments for College	Number of Classes Cancelled
20+	20+	0
20+	15 - 19	1
20+	10 - 14	2
20+	0 - 9	All
15 - 19		1
10 - 14		2
0 - 9		All

